

### ADDENDUM NO. 3

CITY OF SAN RAMON  
REQUEST FOR QUALIFICATIONS  
For

HEATING, VENTILATION, AND AIR CONDITIONING (HVAC)  
MAINTENANCE AND REPAIR SERVICES

RFQ Deadline: Tuesday February 20, 2024 at 2:00 p.m.

TO ALL RESPONDENTS:

Notice is hereby given that the following revision are made a part of and incorporated into the Request for Qualifications (RFQ) documents for Heating, Ventilation, and Air Conditioning (HVAC) Maintenance And Repair Services:

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1. Questions received at the Site Walk:

- a. It appears the equipment list is incomplete for the EOC. I found there are a total of (9) Trane split system heat pump units and (2) Mitsubishi units at ground level. I saw (2) Liebert /Vertiv systems for the 2nd floor server rm. There are (2) Leibert/ Vertiv condenser coils on the roof. I didn't see the (9) fan coils for the Trane split systems. Will the City be able to provide a complete and full equipment list including filter sizes for the EOC build?

[Answer: Revised Equipment Inventory for Public Safety Complex/EOC, page 42 of the RFQ Document.](#)

- b. I was told the Public Safety Complex buildings are under warranty and services wouldn't be needed for the first year. Should we price this as if we are going to take over in year 2?

[Answer: No, price this as you would begin preventative maintenance in the 1<sup>st</sup> year.](#)

- c. The boilers were added as a line item on the Attachment C for annual maintenance. Do you want the chillers to have a separate line item as well for annual maintenance? Or include the chiller annual maintenance in the quarterly pricing for the site?

[Answer: Revised Proposed Price Schedule, Attachment C, page 43 of the RFQ Document and added Chillers as a separate line item for annual routine maintenance.](#)

- d. What does the verbiage of EOC mean on 2401 Crow Canyon Rd?

[Answer: EOC means Emergency Operations Center.](#)

END OF ADDENDUM NO. 3

Please incorporate the listed changes within this Addendum into the Request for Qualifications document.

**City of San Ramon**

Maria Fierner  
Maria Fierner, Public Works Director

Date: 02/16/2024

**Signature:** 

**Email:** [mfierner@sanramon.ca.gov](mailto:mfierner@sanramon.ca.gov)






# Addendum No. 3 - HVAC Services - FINAL

Final Audit Report

2024-02-17

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